

Republic of the Philippines
CARLOS HILADO MEMORIAL STATE COLLEGE
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO
must be in MS Excel format

CIVIL SERVICE COMMISSION
NEGROS OCCIDENTAL FIELD OFFICE
RECEIVED
ESPER HERMILDO G. LEGASTE
HR SPECIALIST I
DATE: _____ TIME: 3:30

MAR 03 2020

VIOLA D. MONGCAL

HRMO III

Date: March 3, 2020

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at the Carlos Hilado Memorial State College in the CSC website.

"Plantilla Items with holder of Temporary Appointment"

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Instructor I	CHMSCB-INST1-31-2016	12	22938	Master in Technology Management / Master in Technology	With relevant training	With one (1) year relevant teaching experience in Automotive Technology	None Required	N/A	Talisay Campus (CIT)
2	Instructor I	CHMSCB-INST1-5-2012	12	22938	Master in Technology Management / Master in Technology	With relevant training	With one (1) year relevant teaching experience in Garments Technology/ Fashion and Apparel	None Required	N/A	Talisay Campus (CIT)
3	Instructor I	CHMSCB-INST1-1-2005	12	22938	Master in Information Technology or MS Computer Science or its Allied Fields	With relevant training	With one (1) year relevant teaching experience in Information Technology/System	None Required	N/A	Talisay Campus (CIT)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 15, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Original copy of authenticated certificate of eligibility/rating/license; and
4. Original copy of Transcript of Records and Diploma ((Certification, Authentication and Verification (CAV)) .

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIOLA D. MONGCAL

HRMO III

Carlos Hilado Memorial State College

Mabini St., Talisay City, Negros Occidental

hrmo@chmsc.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.